

# Westfield Township Board of Trustees

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## Regular Meeting

September 15, 2014

Likley calls the meeting to order at 7:00 PM. Roll call: Likley- aye, Thombs- aye, Schmidt- aye.

***Likley makes a motion to go into Executive Session with legal aid and ZI Sims to discuss pending litigation at 7:10 PM; seconded by Thombs. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.***

***Likley makes a motion to come out of Executive Session at 7:55 PM; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.***

Likley announces that there is a need for a special meeting on September 26, 2014 at 9:00 AM and at that time the board will go into Executive Session for litigation and general business. Likley would like the fiscal officer to post that meeting as general business as well as executive session.

### Comments from the floor

Jim Howell, President of H.S.H Construction has been contracted to work on the Kennard Road project. Howell ordered the materials for this project but would like the trustees to know that catch basin is on back order. Howell has talked with the county and may need an extension for this contract. Likley said the expected contract completion date was October 31<sup>st</sup> and asked why they may need a 30 day extension. Howell was not sure if they needed the whole 30 days but was just asking since the back order could be 4-6 weeks. Thombs suggested that H.S.H. Construction could work on some of the area while waiting for the products to come in. Thombs does not want to wait any longer due to weather conditions and the funds need to be spent this contracted year. Howell said that Ohio Money Works will carry over the payments if necessary. Howell is concerned that starting a project and having to wait for materials will leave the road closed and his workers waiting.

Likley states there is no decision necessary at this time and they will discuss at the September 26<sup>th</sup> meeting. Thombs will contact the contractors to see if materials can be sent earlier.

### Fiscal Officer's Report

- Bills and warrants in the amount of \$4,972.87 and the fund status in the amount of \$621,026.47 (including all funds and CD's) and currently \$317,812.97 in checking.

***Likley makes a motion to pay the bills as submitted in the amount of \$4,972.87; seconded by Thombs. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.***

### Supplemental Appropriations

- 1. From Contingencies #2031-930-930-0000 in the amount of \$600.00 to Contracted Services #2031-330-599-0608 (Gradall)
- 2. From Contingencies #1000-930-930-0000 in the amount of \$400.00 to #1000-120-360-0000

# Westfield Township Board of Trustees

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**Likley makes a motion to accept the supplemental appropriations in the submitted amounts; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.**

## Correspondence

1. SPCA- pay for animal service and the request is a minimum fee of \$630.00 (anticipated for 2015). In 2012-13 the payments to the SPCA were contributions but now requests are made to provide services. SPCA contract expires at the end of the year and Likley would like the appropriations to include this amount for SPCA fee.
2. American Towers- Another offer (expires on September 30, 2014). No action at this time and Likley would like to address at the September 26, 2014 meeting after the trustees review the letter.
3. Ohio Township Association- Information if anyone would like to be involved on the OTARMA Board of Directors. Schmidt asked if there could be more than one director per county. The consensus was that they wanted directors from a variety of areas in the state.

Likley would like the fiscal officer to advertise the September 26, 2014 meeting as general business and executive session.

## Minutes to be approved

- **Likley makes a motion to accept the September 2, 2014 meeting minutes as corrected; seconded by Thombs. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.**

## Road Report

- ODOT Safety Study- contacted Evans and have been given tentative dates for October 2<sup>nd</sup> or October 7<sup>th</sup>. Evans would like the study to show the fatality on Vandemark Road and will work on these reports so the study is more accurate. Thombs will attend the Safety meeting.
- Burms are cut and will be working on ditches (Tuesday through Thursday) and striping on new roads.
- In Evans' opinion, H.S.H. Construction can do some of the work prior to receiving all of the materials. He feels they don't want to be penalized if they don't finish by October 31, 2014. Evans told Howell to order the materials in August. Likley hopes the materials are expedited and bids did not go out until later due to the county being tied up.
- Thombs discussed the excavator lease with Lafayette. Received final figures from Linda Bowers and would like a response by September 21, 2014. Options are for a 6 year lease at a cost of \$11,071.21 per year. (A total of \$6,000.00 savings if paid up front in full.) Thombs would like to propose that Lafayette pays in full for the excavator using their road levy funds and the township will pay monthly to Lafayette. The agreement will also have a 50/50 share on repairs and insurance will have to be contacted. Likley agreed with Thombs and the lease contract would be in 1 entity. Evans added that there would be a savings on buckets because Lafayette already has these. He also is seeing repair expenses on the Gradall (about \$2500.00). Thombs will get language together and take to legal counsel.

# Westfield Township Board of Trustees

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- Thombs addressed the plow and it will need to be resurfaced and painted. Evans is taking care of this. The plow is under a 5 year warranty.
- Inventory has been given to Kathy and she will get it to Medina County Engineers by September 18, 2014.

## **Cemetery & Parks**

Park sidewalks have been patched.

## **Zoning Report**

- Joint work session went well with the ZC and the Trustees. Brian Richtor of the Medina county Prosecutors' Office also attended the meeting. The boards completed the "Plan Update and Time Frame" for the comp plan. Porter will get minutes and time frame to the trustees by their next meeting. Thombs would like to have a work session annually.
- ZI Sims needs direction from the trustees for a cell tower correspondence. Likley said that they are going to discuss with legal counsel and ZI Sims will relate that everything is still under review.

## **Old Business**

Medina County Health Department representative Krista Rodkowski will attend the October 6, 2014 meeting to discuss the use of the facility and the distribution of pills through a mass inoculation. The MC Health Department is attempting to distribute in a more efficient method in case of an emergency.

The Red Cross agreement will provide the Township Complex to be used as an emergency facility in the event of a tornado or any other incident. Trustees are waiting for further information from the Red Cross.

There has been no further correspondence regarding the Emergency Sirens at this time. Schmidt was concerned with the amount that was shown by Emergency Management. It was understood that the grant would provide 50% of the funds for this purchase.

Schmidt reported that Sturdevant was going to talk with Bill Thorne regarding the service fee for the OPERS retirement accounts.

## **New Business**

North Coast Natural Gas Aggregation will be contacting Westfield Township residents with information to join or opt out of this program. Likley will post the information on our website.

## **Announcements**

September 26, 2014 @ 9:00 AM Special Meeting

October 6, 2014 @ 6:00 PM WFRD Reg. Meeting

# Westfield Township Board of Trustees

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October 6, 2014 @ 7:00 PM Trustee Reg. Meeting

October 18, 2014 Fire Association Clam Bake and Steak Fry

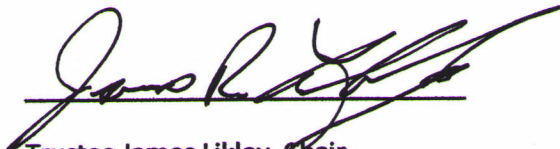
October 20, 2014 @ 5:30 PM Continuation of Solar Panel Language Public Hearing

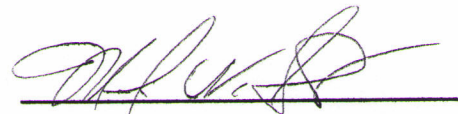
**Likley makes a motion to adjourn at 9:10 PM; seconded by Schmidt**

Respectfully submitted by,

Cheryl Porter, Zoning Secretary

Date approved: 10-6-14

  
Trustee James Likley, Chair

  
Trustee Michael Schmidt

  
Trustee William Thombs